

Internship

Learning & Development CEE

The mission of **UniCredit S.p.A., Permanent Establishment Vienna** is to perform activities on behalf of the Holding, primarily in the field of management and financial control, of legal support to various projects as well as other activities which are - for reasons of management and functionality - easier and more logical performed locally in Austria.

The department is responsible for the overall HR Management for the CEE Division and coordination as well as support in CEE in the areas HR Strategy & Operations and Development & Learning.

Key tasks and responsibilities:

- Analysis of performance management, development and training data.
- Handling related tools, contact with respective counterparts.
- Compile excel reports and assemble presentations.
- Participate and support Learning & Development activities.

Qualification and competencies:

- High level of Office tools (Excel, PowerPoint and Word).
- High level of English.
- Curiosity and enthusiasm.

Our offer to you:

Place: Vienna

Period: November 2017 (4-6 months)

An internship for at least 3 months with a monthly gross salary of EUR 1050,00 if the internship is mandatory for your studies. If your internship is not mandatory we offer a monthly gross salary of EUR 743,81.

Application details:

We look forward to receiving your online-application on <http://praktikum.bankaustria.at>, indicating the advertisement-no. **P3301-2**.

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